

15 May 2020

Dear parents and carers,

**RE: Re-opening Millbank Academy**

I hope you and your families are continuing to stay safe and healthy. Thank you for your ongoing support with home learning and for sharing your children's work with us. Thank you, also, for engaging with See Saw this week. If you have been unable to access the content online, please let us know by emailing the school office.

Following the Prime Minister's announcement on 11th May, we are working towards re-opening Millbank Academy. In the first instance, we will be welcoming back children in Nursery, Reception, Year 1 and Year 6. Furthermore, school will continue to remain open for priority groups.

**We will continue to be guided by government advice, and school will only be re-opened if it is deemed safe.** The wellbeing of our pupils and staff is paramount and we are preparing the school so it is safe and secure for everyone.

We are conducting a risk assessment of the school to ensure we are COVID-19 secure and this will be shared with you ahead of re-opening. A COVID-19 certificate will be displayed on the school gate in recognition of us being safe enough to re-open. In addition to this, you will receive detailed guidance on our adaptations to school procedures to maximize the safety of students and staff.

We look forward to welcoming back Reception on Tuesday 2nd June, Year 1 on Wednesday 3rd June, and Nursery and Year 6 on Monday 8th June. We will be adapting the school timetable, as well as class sizes, to ensure we are following government guidelines. Therefore, we will be staggering the arrival and dismissal of each year group. Please see our adapted school timetable below:

	<b>From Tuesday 2<sup>nd</sup> June</b>	<b>From Monday 8<sup>th</sup> June</b>	<b>Entry Point</b>
<b>Nursery</b>		9.00 am – 1.45 pm	EYFS entrance
<b>Reception</b>	8.45 am – 2.00 pm	8.45 am – 2.00 pm	EYFS entrance
<b>Year 1</b>	9.00 am – 2.15pm	9.00 am – 2.15pm	Main Entrance
<b>Year 6</b>		9.15am - 2.30 pm	Main Entrance

## Years 2, 3, 4 and 5

In Term 6, pupils in Y2, Y3, Y4 and Y5 will be given a new set of take-home resources which will be supplemented with online support from Seesaw. We want to mitigate the effect that the current closure has on your child's learning as much as possible. Therefore, it is essential that your child continues to complete work daily, ideally with adult support, for all subjects. As much as possible, your child's daily routine needs to mirror the timetable given to you.

I do understand that the majority of parents will be working from home and it is hard to juggle work commitments and supporting your child. We really appreciate all the effort you have been putting in to home learning. If you need any assistance with your child's work, please contact me on the following email address:

[office@millbankacademy.org.uk](mailto:office@millbankacademy.org.uk)

It's been lovely to hear from you all on See Saw and Twitter. I am very much looking forward to meeting you all as soon as it is safe to do so, and staff are looking forward to being reunited with some of you in the forthcoming weeks.

I hope you all have a lovely weekend.

Yours sincerely,

Kate Jefferson

*Headteacher*

Millbank Academy