



MILLBANK
ACADEMY
LIBERTAS PER CULTUM



FUTURE
ACADEMIES
LIBERTAS PER CULTUM

A Step-by-Step Guide

How to apply for a place at Millbank Academy



Entry to Reception
September 2020

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Welcome



Dear Parent/Carer,

Thank you for visiting our school today.

I am extremely proud of what Millbank Academy achieves for its children and families. We provide an excellent education, characterised by a first-rate curriculum, and the rigour of high-quality teaching. This is coupled with a warm, supportive and personalised ethos, and high aspirations.

Our aim is to help pupils gain the knowledge, skills and understanding they need to achieve at school and in life. Millbank's approach and success have been praised by Ofsted, and we are rated Outstanding.

It is unusual for an inner-city school to have so much outdoor space. This, and the beautiful Victorian buildings, contribute greatly to the quality of what we offer Millbank pupils.

We hope you find this guide helpful and look forward to seeing you again.

Kind regards,

Mrs L. Tylee
Acting Headteacher

Important Dates

Wednesday 15th January 2020

Deadline for Primary applications to be submitted to your local authority

Thursday 16th April 2020

National Offer Day

How to Apply

The easiest and quickest way to apply for a place at Millbank Academy is to complete the Pan-London online application form.

- Go to www.westminster.gov.uk/starting-primary-school and click on the link for the [eAdmissions website](#).
- You can apply from any location with internet access, 24 hours a day, seven days a week, up until the closing date: **Wednesday 15th January 2020**.
- You can register your mobile phone number to receive reminder alerts.
- You will automatically receive a confirmation email once you submit your application with an application reference number.
- You are able to express a preference for up to six primary schools. You **must** list them in order of preference. You should **write your first choice at the top of the list**. It is recommended that you state at least 3 choices.
- You are able to attach additional documents.

The application should not take any longer than 10 to 15 minutes to complete. Please remember to make a note of your username and password. If you need any assistance with your application, please contact our school office on 020 3262 0068.

If you would prefer to apply using a paper application form, you should request this from your Home Borough Council and return it to the address they provide.

Outcome of your Application

- National Offer Day is **Thursday 16th April 2020**.
- **Online applicants** will be sent an email on the evening of Thursday 16th April 2020 with the outcome of their application. Once you have received this email, you can log onto the eAdmissions website to accept or decline your offer.
- **Postal applicants** will be notified of the outcome by first-class mail. Once you have received this letter, you will need to accept or decline your offer by following the instructions in the letter.

Appeals Process

Information about Admission Appeals is available at www.westminster.gov.uk/admissions. Guidance will be provided with your appeal form should you decide to pursue this right.

We hope you are successful and receive a place at
Millbank Academy



Contacting the Bi-Borough Admissions Team

The Bi-Borough Admissions Team:

Westminster City Council work in partnership with The Royal Borough of Kensington and Chelsea as a bi-borough admissions service to schools within those boroughs.

Address:

Green Zone, 2nd Floor
Kensington Town Hall
Hornton Street, London
W8 7NX

Telephone:

9:00am – 2:00pm, Monday to Friday
020 7745 6433
020 7745 6432

Email:

schooladmissions@westminster.gov.uk
school.admissions@rbkc.gov.uk

Website:

www.westminster.gov.uk/admissions
www.rbkc.gov.uk/schools/admissions
www.eadmissions.org.uk/eAdmissions/app

Neighbouring Boroughs – Contact Details

Hammersmith and Fulham

Telephone: 020 7745 6434
Email: school.admissions@lbhf.gov.uk
Website: lbhf.gov.uk/schooladmissions

Lambeth

Telephone: 020 7926 9503
Website: lambeth.gov.uk

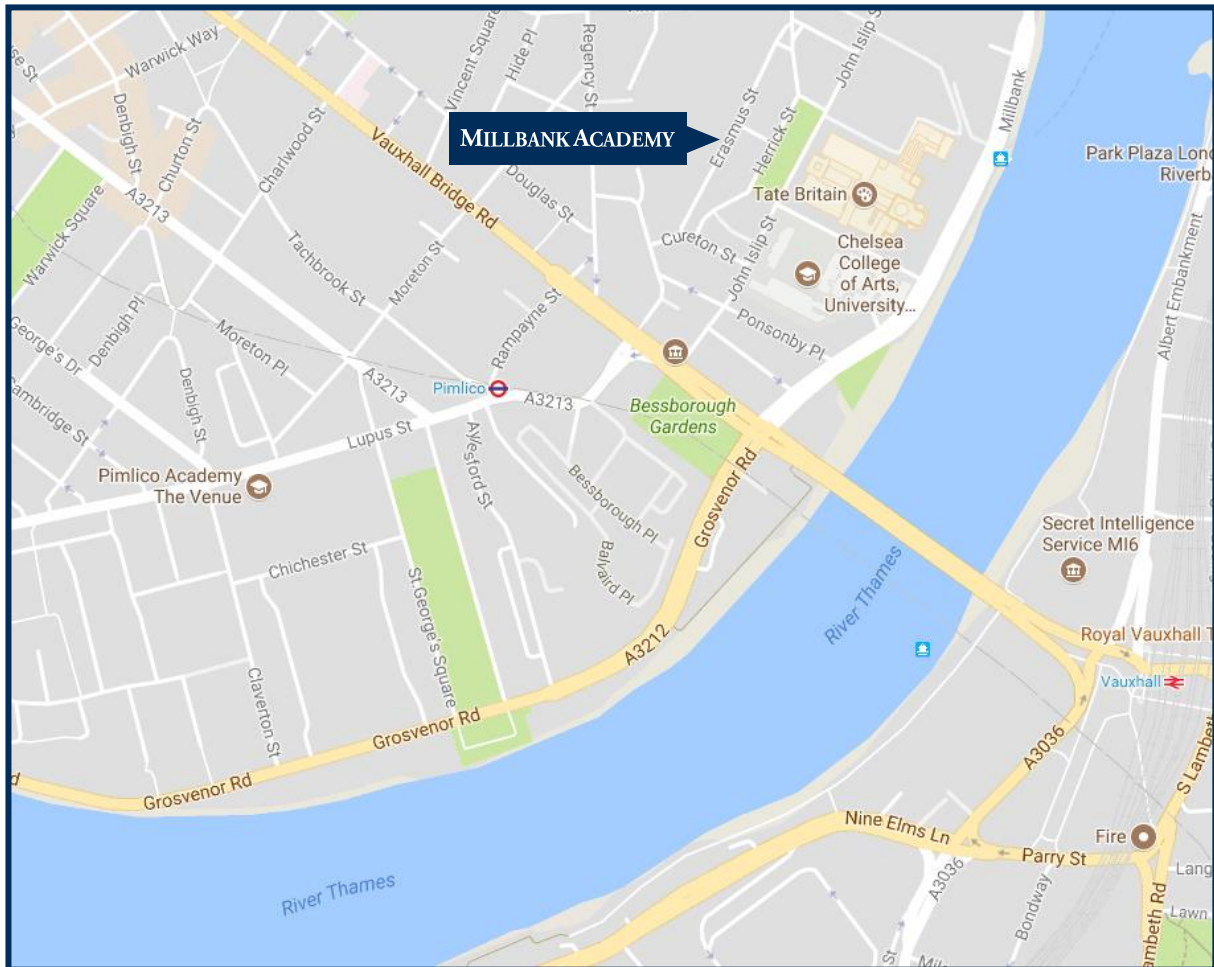
Southwark

Telephone: 020 7525 5337
Email: schools.admissions@southwark.gov.uk
Website: southwark.gov.uk

Wandsworth

Telephone: 020 8871 7316
Email: admissions@wandsworth.gov.uk
Website: wandsworth.gov.uk

Map of the Local Area



Nearest Tube Station: Pimlico (Victoria Line)

Bus Route: 88, 87, C10, N87

Millbank Academy

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London
SW1P 4HR

Telephone: 020 3262 0068

Website: www.millbankacademy.org

Email: office@millbankacademy.org.uk

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